Introducing Villanova University’s VPrint System

What is VPrint?

VPrint is the new easily accessible and convenient public printing system available for all Villanova students, staff, and faculty starting the Fall Semester of 2016. While retaining many capabilities of the former Go-Print system, VPrint introduces various new and improved functionalities, which aim to enhance Villanova University’s printing system. These includes:

* Uploading documents from anywhere on campus, and even at home
  + Please view the “Uploading Documents with VPrint” information page for more information on the various options for uploading documents
* Printing from any VPrint station, regardless of where the document was upload
* Access to uploaded documents for 24 hours
  + Compared to Go-Print’s one hour limit, the new 24 hour limit allows you to upload a document in the evening and print it the next morning or afternoon

How can I upload documents to VPrint?

VPrint’s improved accessibility provides a variety of options for uploading documents for printing. You can upload documents by:

* Using your Villanova email username and password to log on to any VDesktop Terminal found throughout campus, and setting “VPrint on VPRINT2” as your printer when printing a document
* Logging on to your Villanova email and sending an email with your attached document(s) to [vprint@villanova.edu](mailto:vprint@villanova.edu)
* Using your Villanova email username and password to log on to VPrint Mobile, available at <https://vprintmobile.villanova.edu>
* Installing the VPrint student software found at <https://software.villanova.edu> , and then setting your default printer to “VPrint on VPRINT2” when printing on-campus from your laptop

Detailed instructions for uploading documents, as well as installing the VPrint software, can be found on the “Uploading documents to VPrint” information page.

How long do I have to print my uploaded documents before they are erased from VPrint?

Uploaded documents will remain available on VPrint for 24 hours. However, once a document is printed, it will be erased from VPrint. Compared to Go-Print’s one hour limit, VPrint’s 24 hour limit allows students, faculty, and staff to print at their earliest convenience.

Where can I print my documents using VPrint?

The locations of the printing stations have not changed during the switch from Go-Print to VPrint. For reminder, these location are:

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| Falvey Memorial Library, 1st and 3rd floors | Driscoll Hall, Room 207 |
| Bartley Hall, Bartley Print Center | Donahue Hall, Cafeteria |
| Connelly Hall, Cyber Lounge | Mendel Hall, Room G85 |
| CEER, Room 104 | Tolentine Hall, Room B2 (Upper Lab) |
| CEER, Ground Level | St. Mary’s Hall, Student Lounge |

All printers at former Go-Print printing stations remain operational, but have been modernized with a Pharos WaveID reader. Instead of swiping your WildCard at the Go-Print terminal as done so in the past, you will now find a small black and orange device, the Pharos WaveID Reader, directly attached to the printer. The Pharos Reader is located at the top of the printer, to the left of the printer screen. Once the Pharos WaveID Reader is activated by touching it with your WildCard, you will be granted access to your VPrint account and uploaded documents.   
  
Note: Please remember to log out of your VPrint account after you have printed your document(s). For more detailed instructions on printing your documents, please view the “Printing with VPrint via Pharos” information page.

How much does it cost to print using VPrint?

* Black and White prints: $0.06 (six cents) per page
* Color prints: $0.12 (twelve cents) per page

Students, faculty, and staff who used Go-Print in the past will note that the prices for printing have not change; the pricing under VPrint remains the same as it was under Go-Print.

* Note: All printers used by the VPrint printing system print in black and white, however, only the two printers found in CEER (Center for Engineering Education and Research) have color-printing capabilities. Users who require colored prints are asked to utilize these two printers, or alternatively, print via iPrint at the Bartley Print Center.

For more information, instructions, and help regarding Villanova University’s new VPrint printing system, please visit us at <https://www1.villanova.edu/villanova/unit/PrintProgram.html>