Dear Students and Parents,

It is **mandatory** that all students entering Villanova University have an ID card known as the Wildcard. The Wildcard will give you access to your dorm, dining halls, library, internet, numerous academic doors, your restricted debit account, laundry and vending machines.

To process your Wildcard on-line using VPhoto, please follow these steps (recommended):

1. Go to http://www.villanova.edu/photo   2. Follow the on-line instructions.   3. Please submit your photo on-line by **July 10**.

To process your Wildcard by mail, please follow these steps:

1. Print out the mail-in identification card application.

2. Provide a color wallet size photograph of yourself (school or passport photograph or similar headshot will do, but will not be returned).

3. Print your name and Student ID Number (00xxxxxx) on the back of your photo.

4. Tape or glue your photograph in the block area on the form.

5. Go to www.villanova.edu. On the top right click on "Log In". After logging in, click on "Edit My account." Click on "Change Wildcard Consent Form." Please read and complete form.

6. Insert into an envelope and mail to Villanova University, Wildcard Office, Dougherty Hall, 800 Lancaster Avenue, Villanova PA 19085 no later then July 1. (If you miss this date, please us the on-line process above).

Again, this is **mandatory; all students must have a Wildcard**. You will receive your Wildcard from your Resident Assistant when you check into your dorm. If you are a commuter student, you will receive your Wildcard during orientation. **NO Wildcards** will be given out ahead of time. If you have any questions, contact the Wildcard Office at **610-519-6202**, Monday – Friday 7:30 am to 5:00 pm. You'll receive more information regarding the Wildcard in July.

Sincerely,
Kathy Gallagher, *Director,* **University Card System**

Villanova Wildcard
Your Key to Villanova

ATTACH PHOTO HERE

_____
Last Name   Please Print or Type

_____
First Name

_____
Student ID #

STUDENT

MAIL-IN IDENTIFICATION CARD